

St. Luke's Men's Club

Bylaws

Men of Acts 29 • Make — Mold — Mission

Revision 04 • June 18, 2026

Article I: Name and Affiliation

- **Name:** The official name shall be the “St. Luke’s Men’s Club.”
- **Affiliation:** The group is a parish-sponsored organization operating under the direct authority of the Pastor.

Article II: Purpose and Mission

- **Spiritual Growth:** Form men into spiritual leaders for their families and parish community.
- **Fraternal Fellowship:** Develop strong Christian friendships and mutual accountability.
- **Parish Service:** Provide physical, financial, or volunteer support for parish projects and events.
- **Guiding Charism:** The Club is animated by the “Men of Acts 29” charism and the Make — Mold — Mission framework, ensuring the group follows the will of the Holy Spirit and tempers the objectives of imperfect men. The full Mission, Vision, and Values are set forth in Addendum A.

Article III: Membership

- **Eligibility:** Open to all adult men, starting at 18 years of age, who want to grow in holiness and walk with other men to become the man God created them to be.
- **Voting Rights:** Active, registered members hold the right to vote in open elections and constitutional changes.

Article IV: Officers — Upper Room (Executive Board)

- **Spiritual Director:** The Pastor (or a designated Deacon or Parochial Vicar) oversees theological alignment and holds veto power over group decisions.
- **President:** Calls and presides over all general and Upper Room (executive board) meetings.
- **Vice President:** Assists the President and assumes leadership duties if the President is absent.
- **Secretary:** Keeps meeting minutes, manages group communications, and handles the membership roster.
- **Treasurer:** Manages funds and provides regular budget statements to both the group and the Parish office.
- **Eligibility to Serve:** All Officers (Upper Room members) must be registered members of St. Luke’s Catholic Church.

Article V: Elections and Terms

- **Terms:** Officers serve fixed terms of two years.
- **Term Limits:** No officer may serve more than two consecutive terms in the same office.
- **Vacancies:** If the President steps down, the Vice President assumes the office. Other vacant roles are filled by temporary appointment of the Upper Room Group until the next scheduled election.

Article VI: Meetings and Quorum

- **Frequency:** General membership meetings are held twice monthly, or as the group determines.
- **Structure:** Meetings follow a simple agenda: an opening prayer, a snack or fellowship period, a spiritual or instructional topic presentation, group discussion, business updates, and a closing prayer.
- **Quorum — Upper Room Group:** A simple majority of active officers must be present to conduct routine business. A two-thirds majority of active officers is required to approve financial expenditures or amendments.
- **Quorum — General Membership:** A simple majority of active registered members must be present to conduct general business or vote on amendments.

Article VII: Finances

- **Banking:** All funds must be held in a dedicated account managed directly by the Upper Room Group, with financial reports provided to the Parish office.
- **Disbursements:** All expenditures require approval of the Upper Room Group, subject to the spending thresholds below.
- **Spending Thresholds:** The Treasurer may approve routine operating expenses under \$250 without prior board action. Expenditures of \$250 or more require approval by a two-thirds majority of the Upper Room Group. Expenditures of \$1,000 or more additionally require co-signature or written acknowledgment from the Parish office.
- **Dissolution:** If St. Luke's Men's Club ceases to exist, closes, or disbands, all funds and assets shall be given to St. Luke's Catholic Church.

Article VIII: Amendments

- **Proposal:** Any active member may submit a proposed amendment in writing to the Upper Room Group.
- **Voting:** Amendments require both a two-thirds majority vote of the Upper Room Group and a two-thirds majority of general members present at a scheduled meeting where quorum is met.
- **Ratification:** No amendment takes effect without final, explicit approval from the Upper Room Group.

Article IX: Conflict of Interest

- Any officer or member with a personal or financial interest in a proposed transaction, contract, or disbursement must disclose that interest to the Upper Room Group and abstain from voting on the matter. The disclosure and abstention shall be recorded in the meeting minutes.

Article X: Indemnification

- To the fullest extent permitted by applicable law and consistent with the policies of St. Luke's Catholic Church and the Diocese, the Club shall hold harmless its officers and members from personal liability for actions taken in good faith on behalf of the Club within the scope of their duties. This provision does not protect against liability arising from willful misconduct, gross negligence, or acts outside the scope of authorized duties.

Article XI: Definitions

- **Upper Room:** The Executive Board, comprising all elected officers of the Club.
- **Active Member:** A registered member in good standing who participates in the life of the Club and is eligible to vote.

Addendum A — Mission, Vision & Values

The St. Luke's Men's Club is guided by the following Mission, Vision, and Core Values, rooted in the Men of Acts 29 charism and the Make — Mold — Mission framework.

- **Mission:** To unite men through prayer, fellowship, and formation so they can deepen their relationship with Jesus Christ and live as servant leaders.
- **Vision:** To build a community of intentional disciples who, inspired by the Holy Spirit, lead their families in faith and actively participate in the mission of the Church.
- **Values:** Prayer — centering our lives on a personal relationship with Christ through regular prayer and the sacraments; Fraternity — providing a supportive environment for men to share their struggles and hold each other accountable; Formation — continuously growing in knowledge of the Catholic faith and our identity in Christ; and Service — applying our faith in action by serving our families, church, and local community.

Adopted by the Upper Room Group of St. Luke's Men's Club:

President Date

Spiritual Director / Pastor Date